

**Limestone Coast Landscape Board
Meeting no 18**

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal peoples to Country. We also pay respects to the cultural authority of Aboriginal peoples visiting/ attending from other areas of Australia

Confirmed Minutes

Date:	Thursday 18 August 2022						
Start Time:	13:44	Finish Time:	17:25				
Location:	Millicent	Room:	Football Club, 1 Plunkett Terrace				
Chair	Penny Schulz						
Attendees:	<p>LC Landscape Board Members: Fiona Rasheed, Mark Bachmann, Pete Bissell, Bruce Wood, Robbie Davis.</p> <p>Staff: Steve Bourne (General Manager), Liz Perkins, Le-Anne Thomson, Mike Stevens, Nat Mistic.</p> <p>Executive Officer: Anya Karsten.</p>						
Apologies:	Ben Hood.						
Item	1 Welcome & apologies						
1.1	Opening/ welcome & apologies						
1.2	Acknowledgment of Country Read and noted.						
1.3	Declarations of interest F Rasheed asked to record potential conflict of interest in the closed session minutes re agenda item 6.4 "Deer compliance".						
1.4	<p>Agenda check</p> <p>Pursuant to section 23(5) of the <i>Landscape South Australia Act 2019</i>, it was resolved that the following items be determined by the LC Landscape Board in confidence, for the reasons prescribed as per section 7(3) of the <i>Landscape South Australia (General) Regulations 2020</i>:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Item</th> <th style="text-align: right; border-bottom: 1px solid black;">Prescribed reason</th> </tr> </thead> <tbody> <tr> <td style="border-bottom: 1px solid black;">6.1 LC Landscape Board – closed session draft minutes for endorsement (#17, 23/06/2022)</td> <td style="text-align: right; border-bottom: 1px solid black;">(g)</td> </tr> </tbody> </table>			Item	Prescribed reason	6.1 LC Landscape Board – closed session draft minutes for endorsement (#17, 23/06/2022)	(g)
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6.1 LC Landscape Board – closed session draft minutes for endorsement (#17, 23/06/2022)	(g)						

	6.3 GFAC-closed session meeting (#13, 04/08/2022) (g) 6.4 Deer Compliance (b)(f) 6.5 Board Performance Report (b) 6.6 Adaptive Ag Grants – Round 2 (e) (f) 6.7 Contract for the Goyder Institute for Water Reserch (k) 6.8 Other business (k) (d) 6.9 Closed session action List (g) 6.10 Enforcement and Compliance Register (e)(f)
Item	2 Public gallery
2.1	Nil
Item	3 Meeting items
3.1	<p>Work Health Safety & Injury Management Plan 2021-23 Review</p> <p>Presenter: Le-Anne Thomson</p> <p>Points of Discussion:</p> <ul style="list-style-type: none"> • The LC Landscape Board noted the following: skinchecks, intersection with HR plan, consistent reporting, introduction of the new reporting system. • A lower incident reporting rate was identified and discussed. It is being monitored to ensure that staff are comfortable using a new system, noting that a workplace culture develops from leadership. Confidence-based culture is essential to ensure good reporting outcomes. • The LC Landscape Board congratulated L Thomson on WHS achievements over the past two years and commended B Wood for his contribution and his great depth of knowledge in this field . <p>Resolution – LC Landscape Board:</p> <ol style="list-style-type: none"> 1. Noted the Work Health Safety and Injury Management Plan 2021-23 review. <p>Carried.</p>
3.2	<p>Lower Limestone Coast Water Allocation Plan Review – Launch of Review & Stakeholder Advisory Group (SAG) Expression Of Interest Process</p> <p>Presenter: Liz Perkins</p> <p>Discussion:</p> <ul style="list-style-type: none"> • L Perkins acknowledged and thanked all the staff associated with the work leading up to the Lower Limestone Coast Water Allocation Plan Review.

	<ul style="list-style-type: none"> • The LC Landscape Board raised concerns of potential expertise gaps on the Stakeholder Advisory Group while noting that the invited organisations knew of and understood the process. • M Bachmann requested the noting of a staff member of NGT nominating for a position on the SAG. • The next steps in the process will be a meeting of the selection panel and SAG appointments. • It was discussed that hydrogeology modelling is in progress and that the Department of Environment and Water appointing additional hydrogeologists. • The LC Landscape Board noted that the SAG process must be open and transparent. <p>Resolution – LC Landscape Board:</p> <ol style="list-style-type: none"> 1. Noted the Lower Limestone Coast Water Allocation Plan Review update. <p>Carried.</p>
3.3	<p>Briefing to the Board on the LCLB and SEWCDB Drainage and Wetlands Strategy (DWS) Committee Meeting no 2</p> <p>Presenter: Nat Mistic</p> <p>Discussion Points:</p> <ul style="list-style-type: none"> • It was noted that in order to achieve the outcomes aligning with the ToR of the LCLB and SEWCDB Drainage and Wetlands Strategy Committee, staff member M DeJong will be invited to future meetings. <p>Resolution – LC Landscape Board:</p> <ol style="list-style-type: none"> 1. Noted the attendees, discussion points and considerations from the second meeting of the LCLB and SEWCDB DWS Committee. 2. Endorsed the role of the Joint Board Committee is to focus on <i>'strategic direction 'on identification of policy blockages and mechanisms that are needed to progress achievement of the objectives of the DWS'</i>. 3. Endorsed the key themes that the Joint Board Committee has identified for progression, including the role of GFAC in progressing <i>'multi-year planning, budgeting and administration mechanisms to enable strategic land purchase'</i>. 4. Recommended the most appropriate members and staff who should attend future meetings, with consideration of the key themes that have been identified by the current members. <p>Carried.</p>

3.4	<p>Board committees membership review</p> <p>Presenter: Penny Schulz</p> <p>Resolution – LC Landscape Board:</p> <ol style="list-style-type: none"> 1. Appointed members to the following LC Landscape Board Committees - <ul style="list-style-type: none"> ○ Governance, Finance and Audit Committee: P Schulz, R Davis and external member; ○ Landscape Plan Steering Committee M Bachmann and B Hood; ○ Tatiara Water Allocation Plan Stakeholder Advisory Group: F Rasheed and R Davis (proxy); ○ Padthaway WAP Stakeholder Advisory Group: P Schulz and R Davis (proxy); ○ Lower Limestone Coast WAP Stakeholder Advisory Group: P Schulz, P Bissell and B Hood (proxy); ○ Limestone Coast Water Steering Committee: P Schulz, R Davis and M Bachmann (proxy); ○ Box Flat Dingo Wild Dog Control Coordinating Committee: F Rasheed and P Schulz (proxy); ○ LC Landscape Board and South Eastern Water Conservation and Drainage Board joint Committee: P Bissell, M Bachmann and F Rasheed (proxy). 2. Appointed members to the following non- LC Landscape Board committees: <ul style="list-style-type: none"> ○ South East Aboriginal Focus Group: M Bachmann and P Bissell (proxy), F Rasheed (back up proxy). ○ Chairs’ Forum: P Schulz. <p>Carried.</p> <p>Action: Undertake a process to attract potential external member to the Governance, Finance and Audit Committee.</p>
Item	4 Consent schedule
4.1	<p>Consent schedule</p> <p>Current items:</p> <ul style="list-style-type: none"> • 4.2 & 4.3.
Item	4 Consent schedule
4.2	<p>Media and communication statistics</p> <p>Resolution – LC Landscape Board:</p> <ol style="list-style-type: none"> 1. Noted the Communications and Engagement statistics for June and July 2022. <p>Noted via consent schedule.</p>


4.3	<p>Correspondence register 17 June to 11 August 2022</p> <p>Resolution – LC Landscape Board:</p> <p>1. Accepted the correspondence for the period from 17 June to 11 August 2022.</p> <p>Accepted via consent schedule.</p>
Item	5 Standing items
5.1	<p>LC Landscape Board – draft minutes (#17, 23/06/2022) and out of session (#17A, 11/08/2022)</p> <p>Presenter: Penny Schulz</p> <p>Resolution – LC Landscape Board:</p> <p>1. Approved the minutes of the Limestone Coast Landscape Board meeting no. 17, held on 23 June 2022 subject to correction in F Rasheed’s BM report and out of session no. 17A, held on 11 August 2022.</p> <p>Carried.</p>
5.2	<p>Business arising</p> <p>Nil</p>
5.3	<p>Governance, Finance and Audit Committee (GFAC) – draft minutes (#13, 04/08/2022)</p> <p>Presenter: Bruce Wood</p> <p>Resolution – LC Landscape Board:</p> <ol style="list-style-type: none"> 1. Noted the GFAC met on 30 May 2022. 2. Noted the financial reports for the period ended 30 June 2022. 3. Noted that the GFAC approved the Quarter 4 (Q4) project reports for 2021/22. 4. Noted that the GFAC noted the draft 2022-23 DEW Service Level Agreement and appendices. 5. Noted that the GFAC noted the DEW response of 27 July 2022 to feedback provided by the General Manager. 6. Noted the GFAC provided feedback to DEW on the draft 2022-23 Service Level Agreement. 7. Noted the Work Health and Safety Report for the final quarter of the financial year 2021/22.

	<p>8. Noted that the GFAC approved the reviewed Governance, Finance and Audit Committee (GFAC) Charter, noting the request to elevate the importance of risk management to the Charter.</p> <p>9. Noted that the GFAC approved the Freedom of Information Statement to be published on the LC Landscape Board's website subject to inclusion of 'partnership with governments' (attachment 1 to the GFAC meeting paper).</p> <p>10. Noted the 2021/22 Financial Management Compliance Program overview at attachment 1 to the GFAC meeting paper.</p> <p>11. Approved the manager Financial Management Compliance self-assessment questionnaire for the financial year 2021/22.</p> <p>12. Noted that the GFAC noted and approved the amended Terms of Reference for the Box Flat Wild Dog Coordinating Committee.</p> <p>13. Noted that the GFAC noted the correspondence from A Richardson, Auditor-General regarding the interim audit of the Limestone Coast Landscape Board for 2021/22 and the response from the Limestone Coast Landscape Board.</p> <p>14. Noted the approved minutes of Governance, Finance and Audit Committee meeting no. 12, 30 May 2022, as discussed at the Limestone Coast Landscape Board meeting held on 23 June 2022.</p> <p>Carried.</p>
5.4	<p>Board contract report</p> <p>Resolution – LC Landscape Board:</p> <p>Noted the Contracts report entries no. 11-14.</p> <p>Noted.</p>
5.5	<p>Presiding Member's report</p> <ul style="list-style-type: none"> • P Schulz thanked retiring Board Member B Wood for his contribution to the LC Landscape Board during his appointment from May 2020 to August 2022. <p>Noted.</p>
	<p>Break 15:34 – 15:40</p>
5.6	<p>LC Landscape Board members' reports</p> <p>Noted.</p>
5.7	<p>General Manager's report</p> <p>Noted.</p>
5.8	<p>Actions List and Forward Plan</p>

	<ul style="list-style-type: none"> LC Landscape Board requested a meeting schedule for 2023 to be added to the 28 October 2022 meeting agenda. Integrated Land Management (ILM) – brand and culture discussion request and an additional 2 hour workshop is required at a future LC Landscape Board meeting. <p>Noted.</p>
5.9	<p>Other business</p> <p>Nil.</p>
Item	6 Closed Session
	<p>Closed session – Commencement</p> <p>Resolution – LC Landscape Board:</p> <ol style="list-style-type: none"> Moved into the closed session of the meeting at 15.49 with staff members S Bourne, L Perkins, L Thomson, M Stevens, N Mistic, N Kidman and A Karsten present.. <p>Carried.</p>
#6.1	LC Landscape Board – Closed session draft minutes (#17, 23/06/2022)
#6.2	Business arising
#6.3	GFAC – Draft closed session minutes (#13, 04/08/2022)
#6.4	Deer Compliance
#6.5	Board Performance Report
#6.6	Adaptive Ag Grants
#6.7	Contract for the Goyder Institute for Water Research
#6.8	Other business
#6.9	Closed session action list
#6.10	Enforcement and Compliance Register
	<p>Closed session – cessation</p> <p>Resolution – LC Landscape Board:</p> <ol style="list-style-type: none"> Moved out of the closed session of the meeting at 17:21. <p>Carried.</p>

Item	7 Meeting closure
7.1	<p>Approval for the General Manager to action the decisions from the closed session of meeting 18</p> <p>Resolution – LC Landscape Board:</p> <ol style="list-style-type: none"> 1. Delegated authority to the General Manager to communicate closed session items from meeting no. 18 and resolutions to the relevant staff as necessary and appropriate. <p>Carried.</p>
7.2	<p>Meeting review and communication:</p> <p>The following items were identified:</p> <ul style="list-style-type: none"> • Meeting with Wattle Range Council and discussion about Coastal Lakes. The theme will be linked in with the SEWCDB at the joint meeting on Friday, 19 August 2022. • Deer and recreational hunting; risk and control of foot and mouth disease carried by deer; and State-wide deer coordinator attending the meeting. • LLC WAP review commencement announcement. <p>Noted.</p>
7.3	Meeting closed 17:25.
Item	8 In-camera session

Minutes of the Limestone Coast Landscape Board, meeting no. 18, 18 August 2022 – confirmed as a true and correct record:

Confirmed: _____ 

Penny Schulz, Presiding Member

Date: 28 October 2022